

**The Constitution and By-Laws of the
Buncombe County Beekeepers Club
2017**

Article I
Name

Section 1: Name: The name of this organization shall be Buncombe County Beekeepers Club (BCBC) a chapter of the North Carolina State Beekeepers Association (NCSBA).

Article II
Purpose

Section 1: This club shall be a non-profit organization, formed exclusively for its members to pursue together all matters relating to honeybees and the beekeeping industry, for the benefit of the members and the general public.

Section 2: The objectives shall be to encourage better management methods among the beekeepers of the county and state, to promote cooperation, to reach common understanding regarding our problems and their solution, to maintain friendly and helpful relations with those forces that are working to better the beekeeping industry, to develop markets for beekeeping products, to foster closer cooperation among members of the club, and to do such things as will tend to improve purposes exclusively for its members and the general public relating to honey bees and the beekeeping industry.

Section 3: Should this club under go dissolution; its assets will be distributed to charitable organizations by the last formally elected members of the Executive Committee of BCBC.

Article III
Members

Section 1: Anyone interested in beekeeping and the beekeeping industry may join the club upon payment of regular annual dues. All members who have paid their annual dues shall have the right to vote.

Article IV
Officers/Directors

Section 1: Officers: The officers of the club shall be: President, Vice-President, Secretary and Treasurer who shall be elected to a two-year term by a majority vote of the members present at the regular November meeting of the club. The President and Secretary will be elected in even number years and the Vice-President and Treasurer will be elected in odd number years. The officers of the club shall be members of NCSBA.

Section 2: Directors: There will be four directors who shall be elected to a two-year term by a majority vote of the members present at the regular November meeting of the club. Two directors will be elected each November. The directors of the club shall be members of NCSBA.

Section 3: Executive Committee: The officers and directors shall constitute the Executive Committee of the BCBC. The immediate past president of BCBC and Committee Chairpersons (who are designated in Article VII) shall serve as ex-officio members of the Executive Committee. Ex-officio members of the Executive Committee will have voting rights in the Executive Committee.

Section 4: Officers and Directors may not serve in their particular office for more than two consecutive terms. No person shall be elected for any office without his or her consent. Vacancies can be filled by appointment of the President to serve out the original term. Officers and Directors appointed to fill a vacancy shall be considered to have served a full term if they serve more than one-half of the remainder of the term in that position.

Article V:

Dues, State Association, Membership Categories

Section 1: Dues: BCBC dues shall be reviewed annually by the Executive Committee and the annual dues either affirmed or changed for the coming year depending on program initiatives and budget realities. Memberships and renewals are payable to the BCBC with NCSBA dues sent to the State Treasurer in a timely manner for the coming year. Any person who has been dropped from active membership for nonpayment of dues may be restored to active membership by payment of the current year's dues.

Section 2: State Association: Members of the club can become members of the North Carolina State Beekeepers Association by paying the current state dues either to the BCBC Treasurer or directly to the State Treasurer.

Section 3: NCSBA Life members and Honorary Members are excused from payment of club dues and have the same rights and privileges afforded them by the NCSBA as stated in the Constitution and By-Laws of the State Association. North Carolina State Permanent paid members and Commercial members shall pay regular annual dues to the club to hold membership in the BCBC.

Section 4: The Executive Committee of the BCBC may from time to time, grant honorary lifetime memberships in BCBC to individuals or organizations that have demonstrated special and long-term commitment to the goals and objectives of BCBC.

Article VI:

Meetings

Section 1: There shall be regular monthly meetings on the first Monday of the month. However, in the event of a conflict with a holiday or other club activity, the Executive Committee may schedule the meeting on another date or cancel the meeting entirely.

Article VII:

Committees

Section 1: Executive Committee: The Executive Committee shall consist of all the elected officers, the directors of the club, the immediate past president of BCBC and BCBC Committee chairman(s) and shall have the authority to transact business on behalf of the ~~chapter~~ club when it is not in session.

Section 2: Nominating Committee: The Nominating Committee shall consist of three members appointed by the President whose duty will be to nominate and present a slate of officers and directors for consideration by the membership for the ensuing year. Other names may be submitted from the membership at large at the times of election of officers and directors.

Section 3: Auditor or Audit Committee: The President with the approval of the Executive Committee shall appoint either an accountant or an Audit Committee which shall consist of three members, one of whom shall be a member of the Executive Committee to audit the books of the club maintained by the Treasurer.

Section 4: Education Committee: The Education Committee shall be responsible for all classes held by BCBC and shall be responsible for any club activities at the State Fair. The chairman shall be appointed by the President and shall be an ex-officio member of the Executive Committee.

Section 5: Bee Yard Committee: The Bee Yard Committee shall be responsible for the operation of the club's bee yard(s). The chairman shall be appointed by the President and shall be an ex-officio member of the Executive Committee.

Section 6: Special Committees: Special Committees and Standing Committees shall be appointed by the President consisting of three members whose duty will be to serve as directed by the President.

Article VIII:

Quorum

Section 1: Twentyfive (25) percent of the voting members of BCBC shall constitute a quorum for the transaction of business at any regular meeting. Five members shall constitute a quorum of the Executive Committee.

Article IX:

Duties of Officers and Directors

Section 1: President: The President shall preside at all meetings of the club using regular parliamentary procedure and Robert's Rules of Order. The President shall appoint special committees as deemed necessary, fill vacancies of directors and officers, and perform such other duties as the club may direct. The President shall be authorized to make deposits and disburse all monies, should the Treasurer be unable to perform those duties.

Section 2: Vice-President: It shall be the duty of the Vice-President to perform the duties of the President in his or her absence, or upon the President's request. The Vice-President shall serve as the program chairman, responsible for making arrangements for the programs, securing the speakers, and securing a meeting place for the meetings. The Vice-President shall assume the office of the President if a vacancy in that office shall occur.

Section 3: Secretary: The Secretary shall keep an accurate record of the minutes and all transactions of the club. The Secretary shall conduct such correspondence as may be necessary, and assist with any special committee or standing committee as determined by the Executive Committee and President, and serve as historian/archivist of the club activities. The Secretary at the end of his or her term, shall deliver all records, books, papers, and all other property of the club which may be in his or her possession to the succeeding Secretary.

Section 4: Treasurer: The Treasurer shall collect annual dues from members and notify those members after December 31 who are delinquent in paying of dues. The Treasurer shall be custodian of all monies received by the club and keep full and accurate records, showing the receipts and disbursements of all monies. The Treasurer shall close the club's books at the end of the fiscal year and make a complete report on the membership and financial standings of the club at that time. The Treasurer shall see that the President is authorized by the bank holding the club's account(s) to make deposits and

disburse monies if the Treasurer is unable to perform these duties. The Treasurer shall work closely with a designated Director to maintain an active roll of the membership. The Treasurer shall present all records and books to an auditor or audit committee appointed in accordance with Article VII, Section 3; for examination and auditing within two months after the end of the fiscal year. The Treasurer shall, at the end of his or her term, have all records and books audited and shall deliver them to his or her successor, including papers, monies, and all other property of the club which may be in his or her possession.

Section 5: Directors: The four Directors shall serve on the Executive Committee. Two directors are elected each November for two year terms. Each director shall co-chair a committee with an elected officer on one of four standing committees: Finance and Membership, Internal Communications, External Communications and Resources. Directors may serve as a Director only for two consecutive two year terms.

Article X:

Fiscal Year

Section 1: Fiscal Year:The Fiscal Year of the club shall be the calendar year.

Article XI:

Affiliated Organizations

Section 1: The BCBC shall be affiliated with the NCSBA and sustain cooperative relationships with other entities to promote the mission and objectives of the club.

Article XII:

Amendments

Section 1: Any article or any section of any article may be amended at any regular meeting by a two-thirds vote of all members present providing proposed amendments have been presented to the Executive Committee for their recommendations and have been presented in writing to the entire membership at least 30 days before being presented to the membership.

Article XIII:

Repealing Clause

Section 1: Upon acceptance by vote of the club, this Constitution and By-Laws supersedes all previous Constitution and By-Laws. The amendments to this Constitution and By-Laws were read and adopted by a two-thirds majority vote of all members present at a regular meeting held on in Asheville, North Carolina.